

PARKS AND RECREATION COMMISSION MINUTES



Tuesday, March 22, 2022 – Regular Meeting

5:30 P.M.

Santo Community Center, Room 5

Meeting called to order at 5:30 pm

10. Roll Call

Members present: Marie Cabler, Julian Cordle, Elizabeth Leydsman, Ryan Lundgaard, Phil Ortega, Dan Ratty, Sulayman Rizvi (*arrived as noted), Jaime Stephens. Members absent: Rich Hansen, Christopher Rose. Council Liaison present: Eric Stark. Staff present: Rich Rosenthal, Tim Stevens, Jennifer Sparacino. Guests: Steve Vincent (Avista), Bruce Kelly (Railroad Park Board Chair).

20. Approval of Minutes

20.1 February 22, 2022 – approved as submitted

30. Oral Requests and Communications from the Audience

The Parks and Recreation Commission encourages written comments which may be submitted by regular mail to: Parks and Recreation Commission, 701 N Columbus Ave, Medford OR 97501 or by email to: parks@cityofmedford.org. Comments must be received by 12:00 pm on the date of the meeting to be noted in the record. Please include the date of the meeting with your comments.

- Email received from Robert Shand regarding item 50.2 was passed around for Commissioners to read. *Mr. Rizvi arrived.

40. Commission and Special Reports

40.1 Arts Commission – Mr. Rosenthal referred to minutes included in agenda packet and advised they are working on additional pillar murals, and storm drain and transformer box art project. Ms. Cabler voiced her support for both projects. Mr. Stark requested the Arts Commission forward 3-4 top priority projects to the Parks Commission by next meeting. Mr. Cordle will communicate with Arts Commission Chair Jared Davidson.

40.2 Cemetery Commission - None

40.3 Bee City USA Subcommittee – Mr. Rosenthal advised they have not met recently and he will forward date for next volunteer event when received.

50. New and Continued Business

50.1 Avista Easement Request – Mr. Rosenthal gave an overview of the request and introduced Mr. Vincent, who gave a detailed review and answered questions.

50.2 Railroad Park Fence – Mr. Stevens summarized the proposed fence install and introduced Mr. Kelly who described the issues Railroad Park faces and answered questions.

Motion: Approve the request to add additional fencing and gates to Railroad Park to restrict access to the parking area. Motion made by Mr. Ratty, seconded by Ms. Cabler. Motion passed unanimously.

60. Committee, Sub-Committee and Affiliate Reports

60.1 Tree Committee – Mr. Ratty advised they are working on Arbor Day activities, a tree and plaque at Fichtner Mainwaring Park, tree inventory, recent tree work at Cemetery, and a nursery at Jefferson Elementary School. He also stated they are pleased with staff efforts to improve sight lines in parks. Mr. Stevens described the tree inventory process.

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60.2 Prescott Park – Mr. Rosenthal stated a new parking area will be installed by the end of June.

60.3 Bear Creek Greenway Joint Powers Board - None

60.4 Medford Parks and Recreation Foundation – Mr. Rosenthal advised there is a meeting tomorrow and signs are being installed in parks to promote the foundation.

70. Staff Reports

70.1 Rogue Credit Union Community Complex Update – Mr. Rosenthal advised they are working to get permits, foundation supports are going in and next step is foundation in April.

70.2 Alba Park update – Mr. Rosenthal described the proposed gazebo work and advised that it goes before the LHPC on April 5th.

70.3 Local Government Grant Applications – Mr. Rosenthal stated the department is applying for 2 grants; one for Howard School Park and the other for Ponderosa Trail at Prescott Park.

70.4 Special Study Session – Disc Golf Course Public Input – Tue, March 29, 5:30 pm – Mr. Rosenthal described the intent of the study session and advised the public and golf enthusiasts will be invited.

80. Commissioner Remarks

Ms. Cabler requested a study session to discuss a possible fee waiver procedure document. Mr. Ortega thanked Mr. Stevens for his work with the groups related to the Railroad Park issue, and requested information re: Rogue X programming per a grant request.

90. Adjournment

Meeting adjourned at 6:45

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